



Salem Elementary School
2015-2016 School Year

Responsible Use of B.Y.O.D. Agreement

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. To encourage this growth, Salem Elementary wants you to bring your own devices (B.Y.O.D.).

Definition and Purpose of “Technology”

BYOD technologies are privately owned wireless and portable electronic devices that can be used for wireless Internet access, word processing, image/video capturing, sound recording, and information transmitting.

Students unable to bring own devices to school have ample access to technology available at Salem.

Security and Damages

Salem Elementary is not liable for any device that is stolen or damaged.

Responsibility to keep the device secure rests with the individual owner. Teachers are required to lock the doors when leaving for lunch, specials, recess, etc. to ensure limited access to the classrooms. We recommend using skins (decals) and protective cases for an easy identification, differentiation, and protection of personal devices.

If a device is stolen or damaged, the situation will be handled through the administrative office.

Device Information

Type of Device	Model #	Serial #	Color and other identifiers

Please review and sign the B.Y.O.D. agreement found on the next page.

Student will be permitted to use personal technology devices only if the agreement is signed by all parties and returned to their classroom teacher.

Students and parents participating in B.Y.O.D. must adhere to the Student Code of Conduct, as well as all Board policies, particularly Student Acceptable Use of Electronic Resources.

Please read carefully, initial every statement, and sign at the bottom:

Student Initials	Parent Initials	Student Expectations:
		Students take <i>full responsibility</i> for their devices. Personal technology should not be left on campus before or after school hours. If students forget devices at home, parents should not drop them off later to avoid interruption of instruction.
		Students must <i>immediately</i> comply with teachers' requests to shut down devices or close the screen. Devices are required to use the WCPSS WIFI only and not a 3G/4G connection. Devices will not be used during assessments, unless otherwise directed by a teacher. Devices will not be used with a substitute teacher in a classroom.
		Students and parents are expected to <i>respect and protect privacy of others</i> . Students and parents are not permitted to capture, transmit, or post photographs/or videos of any person on campus to public social networking sites for personal reasons.
		Students are expected to use devices at school <i>for educational purposes</i> only. Students will access files or Internet sites relevant to the classroom curriculum and suggested by teachers.
		Students understand that devices cannot be used during transition times, on the playground, on the bus, in the hallways, bathrooms or at any other non-instructional time.
		Students and parents understand that devices cannot be used at school for personal texting or personal emailing.
		Due to infrastructure, students understand that printing from personal devices will not be possible at school.
		Students are expected to follow Board Policy 6446: Student Acceptable Use of Electronic Resources. Any violation is unethical and may result in the loss of technology privileges at school, as well as other disciplinary action.
		The school has the right to collect and examine any device at any time.
		We would like to <i>opt-in</i> to allow other students to drive the student device. <i>(This is optional and does not need to be initialed if you are unwilling for your child to share the ability to drive their device with other students.)</i>
		We would like to <i>opt-in</i> and allow our student's <i>teacher</i> to handle and use the device to assist in any difficulties or trouble shooting that's needed. <i>(This is optional and does not need to be initialed to participate.)</i>

Please understand that the use of personal devices to support educational experience is ***not a necessity BUT a privilege***. When expectations are abused, privileges will be taken away.

STUDENT NAME _____ SIGNATURE _____

PARENT/GUARDIAN NAME _____ SIGNATURE _____